

DRESS CODE/UNIFORM POLICY

Uniforms are mandatory at CSS. Students must come dressed in uniform every day. Those not in uniform will be subject to disciplinary action.

Following is the school uniform:

High school uniform:

Navy blue polo shirt or button down dress shirt, short or long sleeved, with CSS emblem, blue jeans with belt (if jeans fit snugly at the waist or top of the hips, a belt is not required), shoes or sneakers in a subdued color. Students may wear CSS sweatpants (must have CSS design) instead of jeans during the school day.

Gym Uniform for high school students

Navy blue T-shirts with the CSS emblem for high school students, sneakers in subdued colors, CSS sweat pants or navy sweatpants with no emblem, CSS gym shorts or navy shorts with no emblem. Students may wear CSS sweatpants (must have CSS design) throughout the school day. All other gym clothing must be changed after gym class.

Sweaters, Cardigans & Sweatshirts

Students may wear a navy or grey sweater, cardigan, or fleece (zippered or pullover) with the CSS emblem during the day. The only kind of sweatshirts they may wear are CSS sweatshirts that can be purchased from the PTA. **Outerwear can be worn over dress code but not instead of dress code.**

Pride Fridays

On Fridays, CSS event or activity T-shirts or CSS athletic uniform tops are allowed.

Warm Weather Attire

When temperatures are above **72 degrees F**, students may wear khaki or jean shorts (no holes) with a belt. The length of the shorts must be no more than 2 inches above the knee, about where fingers reach when arms are at sides.

Additional Rules

- No hats, hoods or caps may be worn in school
- Jeans and shorts must be worn at the waist or top of the hips. If a student's unless jeans fit snugly at the waist or top of the hips, a belt is not necessary
- Jeans may not have holes

PURCHASING UNIFORM & GYM SHIRTS, SPIRIT WEAR

You can purchase the uniform shirt in two ways:

1) At any store and have the CSS emblem embroidered at one of the following places:

- Harlem Underground**, 20 E. 125th Street (5th/Madison), (212) 987-9385
- Peligro Sports**, 2200 Amsterdam Ave. (169/170), (212) 568-0222

2) Purchase on the Lands' End website (<http://www.landsend.com/>), which has the CSS emblem on file. Go to the uniform section of the Lands' End website and use preferred school number 900120858. It can take several weeks from the time you order until you receive the shirts in the mail. The CSS PTA gets a commission for everything you buy. If you sign up on the Lands End email list (<http://www.landsend.com/>), there are frequent sales during which you can buy the uniforms at a discount or with free logo.

How to use the Land's End website: <http://www.landsend.com/shop/school-uniforms/-/N-g54>

1. On the website, select the button "Find My School."
2. On the next page, enter the school's name or the CSS "preferred school number" - 90012085

The screenshot shows the Lands' End website interface. At the top, there is a navigation bar with links for Help Center, Store Locator, Gift Cards, Business Outfitters, Ship To, My Account, and My Bag. Below this is the Lands' End logo and a navigation menu with categories like WOMEN, MEN, KIDS, SWIM, HOME, UNIFORMS, and SALE. A promotional banner for 'FRIENDS & FAMILY' offers a 25% discount with promo code 'FAMILY & Pin: 6020'. The main content area is titled 'FIND YOUR SCHOOL'S DRESS CODE' and contains a search form with the following fields: First Name (Optional), Gender (Girl), Grade/Status (Grade 6), School Name (Columbia Secondary School), Location (in United States/US Territories), City (New York), and State (New York). A 'FIND MY SCHOOL' button is visible. Below the form, there is a link to 'OR FIND MY SCHOOL USING MY PREFERRED SCHOOL NUMBER'. The search results section, titled 'SEARCH RESULTS', shows 'You searched for: Columbia Secondary School in New York, New York'. It lists 'Matching schools found. Select your school to shop that school's Dress Code.' and provides contact information: 'For assistance, text chat now or call: 1-800-469-2222 (US & Canada), 1-608-935-6170 (Int.)'. A 'SELECT SCHOOL' button is present under the search results.

The site will ask you to create an account, but you can skip that step. Once you select "Shop for This School" you will see a page full of approved items.

YOU CAN BUY NEW GYM SHIRTS the same ways you can purchase new polo shirts: purchase T-shirts (navy blue for high school) at any clothing store and have the CSS logo embroidered or imprinted at one of the places listed, **or go through the Lands' End website, which now offers gym shirts.**

SPIRIT WEAR: CSS hoodies and sweatpants with the CSS design can be purchased at school by the PTA on the first Friday of every month at dismissal from 2:30 pm to 4 pm, in room 500, diagonally across the hall from the Office of Student Services (OSS, # 503).

Gently used items including uniform shirts and outerwear are available at school during the monthly sales. These donated items are for a suggested donation of \$5.